

COMMUNITY PRESERVATION COMMITTEE  
Draft: August 8, 2014

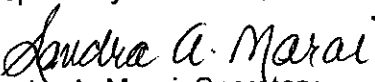
August 7, 2014 14 NOV 20 3:54PM  
Approved: November 6, 2014

*May*

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Judy Brainerd, Julia Enroth (Chair), Alan McClennen (Vice Chair), Gilbert Merritt, Ron Petersen. Absent; Catherine Hertz, Paul McNulty, Meff Runyon.
2. There was no public comment.
3. *On a motion made by Alan McClennen and seconded by Judy Brainerd the minutes of the June 5, 2014 meeting were approved with the additional information inserted. 5-0-0*
4. CPC Appointments for FY 2015 (Including Vacancy Created by William Garner's Resignation)
  - a. Judy Brainerd, Julia Enroth, Alan McClennen, Ron Petersen and Meff Runyon have all been reappointed. Gilbert Merritt is continuing his appointment. Sue Christie will join the CPC.
5. Reorganization
  - a. *On a motion made by Alan McClennen and seconded by Ron Petersen it was proposed to nominate Julia Enroth as Chair. On a motion made by Alan McClennen and seconded by Gilbert Merritt nominations were closed. Motions passed 5-0-0 This will be Julia's last year as Chair of the CPC.*
  - b. *On a motion made by Gilbert Merritt and seconded by Ron Petersen it was proposed to nominate Alan McClennen as Vice Chair. On a motion made by Gilbert Merritt and seconded by Judy Brainerd nominations were closed. Motions passed 5-0-0*
  - c. *On a motion made by Alan McClennen and seconded by Ron Petersen it was proposed to nominate Catherine Hertz as Clerk. On a motion made by Alan McClennen and seconded by Gilbert Merritt nominations were closed. Motions passed 5-0-0*
6. FY 2015 Projects – Grant Agreements, Updates and Invoices
  - a. Old Firehouse Restoration – Alan McClennen reported that the Board of Selectmen will discuss how to proceed with the Old Firehouse on September 3. Per Michael Ford, cannot fund as new construction. Gilbert Merritt will be the monitor.
  - b. Federated Church Restoration – Phase II (Alan McClennen monitor) – Funds distributed, grant agreement signed. Project is complete.
  - c. Archival Preservation – Phase IV (Meff Runyon) – No new information.
  - d. Odd Fellows Hall Restoration – Phase VI (Catherine Hertz monitor) – Julia reported that we have not received a grant agreement.
  - e. Sixth Habitat House – Bevan Way/Namskaket Road (Julia Enroth monitor) – We have received a grant agreement.
  - f. Cape Cod Village (Alan McClennen monitor)
    - i. There was a conference call with Andrew Singer, Michael Ford, John Kelly and Alan.
    - ii. There has to be an affordable housing agreement on this property.
    - iii. They are borrowing from a non-profit lender.
    - iv. Town has right for first refusal to take back the grant.
    - v. Will have a State affordable housing restriction.
    - vi. Town either gets 16 units of affordable house or the CPC funds are returned.
  - g. Canal House (Paul McNulty monitor) – Julia reported that there is a grant agreement.
  - h. Town Wide Trail Guide (Meff Runyon monitor) – Julia reported that there is a grant agreement. Bills have to go through the Conservation Trust.
  - i. Outer Beach Recreation Facilities Management Plan (Judy Brainerd) – Julia said that a letter has been sent to the Town stating the grant has been approved.

- j. Orleans Community Playground Enhancement – Julia reported that a grant agreement has not been sent to them. They are planning a meeting with the neighbors. Ron Petersen will be the monitor.
7. Project Monitoring – Updates and Invoices
- a. OHS Document/Photograph Restoration – Phase III (Alan McClennen monitor) – Project complete.
  - b. OHS Architectural Drawings (formerly "Land and Septic Survey") – No new information. Gilbert Merritt will be the monitor.
  - c. Putnam Farm (Catherine Hertz monitor) – Alan reported that they are working through the process of getting seasonal water supply.
  - d. Namskaket Rd./Bevan Way Habitat Housing (Julia Enroth monitor) – Changed use of funds at Town Meeting. Project closed out. Leedara Zola is planning to attend the September CPC meeting.
  - e. Open Space and Community Housing Support Funds – Using for legal costs for Cape Cod Village.
  - f. Eldredge Park Irrigation Well (Judy Brainerd) – Have made progress loosening up clay.
  - g. Academy Playhouse Renovation (Julia Enroth) – Expanded use of funds. Received an architect bill for \$5,000.
8. Monitor Responsibilities – Will be discussed at the September meeting.
9. Federated Church Preservation Restriction Request Re: Solar Panels – Ron Petersen is researching guidelines through the Coalition.
10. Financial Matters
- a. Encumbrance of Committee Expenses – Recreational Facilities Management – They have encumbered the funds to look at six separate buildings.
    - i. Eldredge Park – Irrigation pump house
    - ii. Skateboard Park – Small storage and support building
    - iii. Orleans Elementary School – Irrigation pump house
    - iv. Skaket Beach – Gate house and bath house
    - v. Nauset Beach – Gazebo, administration office, gate house
    - vi. Pilgrim Lake – Restrooms
  - b. Financial End-of-Year and other reports were distributed.
  - c. Those attending filled out Finance Dept. Signature Form.
11. CPA \$25 Million Trust Fund Legislation – was discussed.
12. FY 2016 Application Forms need to be reviewed.
13. Key Dates / Timeline – CPC Meetings 9/4, 10/2, 11/6, 12/4
14. *On a motion made by Alan McClennen and seconded by Judy Brainerd, the meeting was adjourned at 5:53 pm. 5-0-0*

Respectfully submitted,

  
Sandra A. Marai, Secretary  
Community Preservation Committee

**\*\*Supporting documents on file at Town Hall**